JVS PATHWAYS TO SUCCESS

- CJP Anti-Poverty Initiative
- Refugee Resettlement Agencies
- CareerSolution
- Community-Based Organization Referrals
- Outreach

JVS Welcome Center

Education Pathway
- Adult Diploma Pathway
- English for Academic Success
- Bridges to College
- College

Skills Pathway
- Beginner English Classes for Refugees and Immigrants
- Skills Training and Certification
  - Pharmacy Technician Training Program
  - Nurse’s Aide Training Program
  - Bank Career Training Program
  - Food Service Training Program
  - Hospitality Training Program
- Transitions to Work

Career Services Pathway
- Financial Coaching
- Networking
- LinkedIn
- Salary Negotiation
- Interview Skills
- Resume Writing Assistance

EMPLOYMENT
About JVS

Jewish Vocational Service (JVS) was founded in 1938 during the Great Depression to assist Jewish immigrants and refugees struggling to enter the American workforce and support their families. Today, JVS is among the oldest and largest providers of adult education and workforce development services in Greater Boston, serving a diverse clientele representing over 90 nations, and speaking 50 languages, and helping people secure financial independence through educational and employment services. With over 80 years of demonstrated excellence in workforce development, JVS has a reputation for continuous innovation, building person-centered and performance-based models to improve outcomes and increase programmatic effectiveness.

Our Mission

Empowering individuals from diverse communities to find employment and build careers, while partnering with employers to hire, develop, and retain productive workforces.

Customized Trainings

JVS provides tailored trainings for community based organizations. Some examples of our customized trainings include workshops covering job readiness, resume development, cover letter writing, personal pitches, and interview skills. Our Business Services department also offers ESOL, Hi-SET, pre-college, and various other classes at partner sites. If you are interested in learning more, please contact Shakunthala Devi Shiwnath at sshiwnath@jvs-boston.org or 617-399-3122.

Questions

For general questions about JVS, or to learn about potential partnership opportunities, please contact marketing@jvs-boston.org.

This document was last updated October 2019.
Education Pathway

There is a strong relationship between educational achievement and job quality. Core educational skills – from basic English skills to advanced language and mathematical skills – and the credentials that go with them are increasingly important for the job market. We offer a continuum of educational programming that allows clients to gain the credentials and skills necessary for success.

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<tr>
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<tr>
<td><strong>Adult Diploma Pathway (ADP)</strong></td>
<td>Students build skills, earn a Boston Central Adult High School diploma, and transition into a job, college, or a career. Ages 20+</td>
<td>18 months to 3 years, contingent on students’ academic levels; year round, daytime classes</td>
<td>Barbara Garner VP of Academic Services (617) 399-3330 <a href="mailto:bgarner@jvs-boston.org">bgarner@jvs-boston.org</a> <a href="http://www.jvs-boston.org/ADP">www.jvs-boston.org/ADP</a></td>
<td>Tuesdays 11:30 AM Semesters start February, June, and September Enrollment is ongoing</td>
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<tr>
<td><strong>Bridges to College &amp; Career (BTC)</strong></td>
<td>Provides academic instruction, tutoring, and financial and career coaching that prepares students to enter college and start a career. Three program tracks are available: General Studies, Information Technology for Healthcare, and Biotechnology. Ages 18+ HS diploma, GED, or HiSET Intermediate to high English skills U.S. citizen, green card holder, refugee status, or asylee/parolee status</td>
<td>23 weeks Offered twice a year – January and July</td>
<td>Barbara Garner VP of Academic Services (617) 399-3330 <a href="mailto:bgarner@jvs-boston.org">bgarner@jvs-boston.org</a> <a href="http://www.jvs-boston.org/bridges">www.jvs-boston.org/bridges</a></td>
<td>Information Technology for Healthcare and General Studies: Fridays 10 AM - 1 PM Biotechnology: Mondays 4:00 - 7:00 PM Sessions offered: April-June October-December</td>
</tr>
<tr>
<td><strong>English for Speakers of Other Languages (ESOL)</strong></td>
<td>Helps students prepare for their next steps in employment or education through English language instruction Ages 18+ English is not their first language</td>
<td>9 months 9 hours/week Offered once a year – begins in September</td>
<td>Barbara Garner VP of Academic Services (617) 399-3330 <a href="mailto:bgarner@jvs-boston.org">bgarner@jvs-boston.org</a> <a href="http://www.jvs-boston.org/ESOL">www.jvs-boston.org/ESOL</a></td>
<td>Information sessions offered prior to starting classes in September and by appointment Enrollment is ongoing on an as-needed basis</td>
</tr>
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</table>

*Program located in Hyde Park*
Skills Pathway

Credentials are increasingly important for the job market and for securing a quality job, and employers are looking for candidates with the occupation-specific skills needed to be successful in their fields. We offer a range of job training programs designed in partnership with employers that provide participants with classroom training, work experience, and preparation for national certifications when applicable. These trainings are highly specialized, focusing on specific skills employers are looking for in specific industries, and include help with securing a job upon completion.

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<td><strong>Bank Career Training</strong></td>
<td>- Eligible to work in U.S.&lt;br&gt;- 6 months of cash handling &amp; customer service experience in U.S. preferred&lt;br&gt;- Computer proficient&lt;br&gt;- Clean background and credit score&lt;br&gt;- High school diploma</td>
<td>7 week program, offered twice a year</td>
<td>Jessica Cirone&lt;br&gt;Senior Director of Refugee Services&lt;br&gt;(617) 399-3271&lt;br&gt;<a href="mailto:jcirone@jvs-boston.org">jcirone@jvs-boston.org</a></td>
<td>Held one month prior to program start date</td>
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<tr>
<td><strong>Caring for our Seniors Nurse’s Aide (CNA) Training</strong></td>
<td>- Non-native, intermediate level English speakers&lt;br&gt;- Clean background check&lt;br&gt;- At least 3 months of work experience&lt;br&gt;- Able to lift without restrictions</td>
<td>14 weeks (full time program, 30 hours/week)&lt;br&gt;Offered four times a year</td>
<td>Sher Omerovic&lt;br&gt;VP of Career Path Programming&lt;br&gt;(617) 399-3261&lt;br&gt;<a href="mailto:somerovic@jvs-boston.org">somerovic@jvs-boston.org</a></td>
<td>Wednesdays 12:00 PM</td>
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<tr>
<td><strong>Food Service Training</strong></td>
<td>- Eligible to work in U.S.&lt;br&gt;- Current or former clients of the JVS Refugee Services Department&lt;br&gt;- Basic English skills&lt;br&gt;- Interest in working in a kitchen</td>
<td>8 weeks&lt;br&gt;Offered twice a year</td>
<td>Jessica Cirone&lt;br&gt;Senior Director of Refugee Services&lt;br&gt;(617) 399-3271&lt;br&gt;<a href="mailto:jcirone@jvs-boston.org">jcirone@jvs-boston.org</a></td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Hospitality Training</strong></td>
<td>- Eligible to work in U.S.&lt;br&gt;- Basic English (fluency not required)&lt;br&gt;- Flexible and weekend work availability</td>
<td>4 weeks, offered twice a year</td>
<td>Jessica Cirone&lt;br&gt;Senior Director of Refugee Services&lt;br&gt;(617) 399-3271&lt;br&gt;<a href="mailto:jcirone@jvs-boston.org">jcirone@jvs-boston.org</a></td>
<td>Held one month prior to program start date</td>
</tr>
<tr>
<td><strong>Pharmacy Technician Training</strong></td>
<td>- High school diploma or equivalent&lt;br&gt;- Excellent English communication skills&lt;br&gt;- Clean background check and ability to pass drug screening</td>
<td>12 weeks (full time program, 30 hours/week)&lt;br&gt;Offered four times a year</td>
<td>Sher Omerovic&lt;br&gt;VP of Career Path Programming&lt;br&gt;(617) 399-3261&lt;br&gt;<a href="mailto:somerovic@jvs-boston.org">somerovic@jvs-boston.org</a></td>
<td>Tuesdays 10:00 AM</td>
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Skills Pathway (continued)

Credentials are increasingly important for the job market and for securing a quality job, and employers are looking for candidates with the occupation-specific skills needed to be successful in their fields. We offer a range of job training programs designed in partnership with employers that provide participants with classroom training, work experience, and preparation for national certifications when applicable. These trainings are highly specialized, focusing on specific skills employers are looking for in specific industries, and include help with securing a job upon completion.

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</table>
| Transitions to Work| - Ages 18-35  
- Documented disability  
- Motivated to work                                                  | 8-10 weeks  
Offered 7 times a year | Mirjana Kulenovic  
VP of Refugee & Disability Services  
(617) 399-3207  
mkulenovic@jvs-boston.org  
| Launch             | - Ages 18-24  
- Living in state subsidized housing                                         | Accepts ongoing referrals      | Philip Schuchert  
Director of Career Path Programming  
(617) 399-3391  
pschuchert@jvs-boston.org | Individual intake by appointment only |
At each stage in their career journey, people ask themselves – what’s next? Our career services help individuals answer that question by working with clients to plan for what’s next and strategize how to get there. Our continuum of services meets clients where they are and provides them the expertise and support to move toward their goals. Our services begin with the basics and move through advanced strategies to customized one-on-one sessions. These services benefit workers and job seekers at all levels, whether they are launching a career or planning for a promotion. As part of the MassHire system, all services are provided at no cost or low cost.

*Veterans and WIOA-eligible clients receive priority of service.*

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<th>PROGRAM</th>
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<th>LEARN MORE</th>
<th>WELCOME SESSION</th>
</tr>
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</table>
| Career Center Membership* | - Open to jobseekers in Massachusetts  
- Free of charge | On-going; just fill out the membership form, attend a Welcome Session and receive the benefits! | https://masshiredowntownboston.org/jobseekers/become-a-member/ | Monday, Tuesday, Thursday, Friday at 1:00PM  
First Wednesday of the month 5:30-6:30PM |

**BENEFITS OF MEMBERSHIP**
- Access to an extensive selection of group workshops to build your skills
- Weekly networking groups, including a group focused on jobs in healthcare
- Daily Welcome Sessions and one-on-one drop-in hours with Career Navigators
- Financial coaching services
- Notifications of on-site employer recruitment sessions and job fairs
- Customized career services – affordable high-quality services and trainings
- Access to Resource Center with computers, copiers, printers and adaptive technology

**Group Workshops & Networking Groups**
Provides career resources and strategies through instruction in a variety of topics

See the MassHire Downtown Boston Career Center monthly calendar for dates on http://masshiredowntownboston.org/

**Healthcare Initiative**
Helps participants begin or grow their healthcare career through specialized workshops and a networking group

Susan Buckey  
Director of Healthcare & Sector Initiatives  
(617) 399-3355  
sbuckey@masshiredowntownboston.org

**1:1 Drop-In Hours**
Drop In: Ask the Career Coach is offered on:  
Monday, Tuesday, Thursday, & Friday from 2:00-4:00 PM.  
Check in at the Welcome Center to learn more.

See the MassHire Downtown Boston Career Center monthly calendar for dates on http://masshiredowntownboston.org/

**Financial Coaching**
Helps individuals reach their financial goals through one-on-one coaching and financial education workshops

Doreen Treacy  
VP of Career Services  
(617) 399-3344  
dtreacy@masshiredowntownboston.org

**Recruitment Sessions & Job Fairs**
Provides access to employers through on-site events, typically focused on particular industries or job types

Susan Buckey  
Director of Healthcare & Sector Initiatives  
(617) 399-3355  
sbuckey@masshiredowntownboston.org

**Professional Career Services in Boston**
Helps clients attain their career goals with one-on-one job search coaching, resume writing services and career counseling

617-399-3299  
inquiry@jvs-boston.org

**Resource Center**
Provides members with access to computers and other electronic resources for self-directed job search activities. Limited staff assistance is available.

Charles Hickey  
Director of Operations  
(617) 399-3343  
chickey@masshiredowntownboston.org
Career Services Pathway - JVS Programs

Our job readiness services prepare clients to interact with employers and assist with job placement. We offer specialized services for underserved populations to help clients secure and maintain employment.

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<tr>
<td>Access To Recovery (ATR)</td>
<td>Provides job readiness and career training classes, including career center services and 1:1 counseling for returning citizens and individuals in recovery.</td>
<td>2 week program</td>
<td>Doreen Treacy VP of Career Services (617) 399-3344 <a href="mailto:dtreacy@masshiredowntownboston.org">dtreacy@masshiredowntownboston.org</a></td>
<td>1:1 conversations with all referred clients</td>
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<tr>
<td>Connections</td>
<td>Helps clients reach goals through one-on-one employment assistance, volunteer matching and education assistance</td>
<td>Variable, accepts clients on a rolling basis</td>
<td>Mirjana Kulenovic VP of Refugee &amp; Disability Services (617) 399-3207 <a href="mailto:mkulenovic@jvs-boston.org">mkulenovic@jvs-boston.org</a></td>
<td>Individual intake by appointment only</td>
</tr>
<tr>
<td>CareerPath Now</td>
<td>Provides 1:1 job search coaching, skill development programs, and training support for all DTA recipients (except EAEDC)</td>
<td>On-going</td>
<td>Sher Omerovic VP of Career Path Programming (617) 399-3261 <a href="mailto:somerovic@jvs-boston.org">somerovic@jvs-boston.org</a></td>
<td>Individual intake by appointment only</td>
</tr>
<tr>
<td>English for Advancement</td>
<td>Provides vocational English classes and 1:1 career coaching</td>
<td>2-10 months On-going</td>
<td>Jacqueline Chernoble VP of Business Services (617) 399-3284 <a href="mailto:jchernoble@jvs-boston.org">jchernoble@jvs-boston.org</a></td>
<td>Fridays 10:00am</td>
</tr>
<tr>
<td>Refugee Employment Services</td>
<td>Assists refugees, asylees and immigrants with finding a job in the U.S. through vocational English instruction and 1:1 coaching for rapid employment</td>
<td>Duration varies, open-enrollment</td>
<td>Jessica Cirone Senior Director of Refugee Services (617) 399-3271 <a href="mailto:jcirone@jvs-boston.org">jcirone@jvs-boston.org</a></td>
<td>Fridays at 9:30am</td>
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<td>Services offered to:</td>
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<td></td>
<td>- Refugees</td>
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<td>- Political asylees</td>
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<td>- Cuban &amp; Haitian entrants</td>
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<td>- Certified victims of human trafficking</td>
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<td>- Special Immigrant Visas</td>
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<td></td>
<td>- Non-native English speakers receiving TAFDC, including individuals relocated from Puerto Rico</td>
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- Advance referrals strongly encouraged
- Walk-ins with TAFDC are welcome
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<tr>
<td><strong>Together We Rise</strong></td>
<td>Provides 1:1 career coaching, helping clients obtain long-term economic sustainability by connecting them to jobs, education, and training</td>
<td>Services offered to: - Current and former refugees - Political asylees - Asylum participants - Cuban &amp; Haitian entrants - SIVs - VoT - Must be eligible to work in U.S.</td>
<td>4-12 months On-going</td>
<td>Jessica Cirone Senior Director of Refugee Services (617) 399-3271 <a href="mailto:jcirone@jvs-boston.org">jcirone@jvs-boston.org</a> <a href="https://www.jvs-boston.org/support-for-refugees/">https://www.jvs-boston.org/support-for-refugees/</a></td>
</tr>
<tr>
<td><strong>Secure Jobs</strong></td>
<td>Helps participants build family stability through employment and training supports</td>
<td>Receiving HomeBase or RAFT benefits through Metro Housing Boston (MHB) OR living in an EA shelter or motel</td>
<td>On-going, accepts clients through closed referrals</td>
<td>Sher Omerovic VP of Career Path Programming (617) 399-3261 <a href="mailto:somerovic@jvs-boston.org">somerovic@jvs-boston.org</a></td>
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Financial Empowerment Services

JVS also offers other services to help our clients thrive and achieve financial independence. Programs offered through our Financial Opportunity Center help clients improve their household finances by working toward simultaneously boosting earnings and reducing expenses.

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| Financial Coaching | - Desire to actively engage in financial coaching  
- Ability to attend an in-person initial comprehensive financial assessment | 12 –18 months; starts intensively and then meetings are determined by coach and client | Doreen Treacy  
VP of Career Services  
(617) 399-3344  
dtreacy@masshiredowntownboston.org  
www.jvs-boston.org/financial-coaching | Rolling admission; clients can self-refer or Career Navigators from across JVS can refer |
| Tax Preparation    | - Client must have worked in calendar year  
- Household annual income of $55,000 or less                                     | January 29 – April 11 By appointment         | (617) 399-3235  
To make an appointment, please visit:  
https://freetaxhelp.us/ | No information sessions, but signing up for an appointment is recommended        |

Helps clients reach short-term and long-term financial goals through 1:1 coaching and financial education workshops.